



# **FORWARD PLAN**

**29 July 2024 - 29 July 2025**

**Produced By:**

**Democratic Services  
City of York Council  
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# CABINET FORWARD PLAN

## What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

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## **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Monitor 1

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Deadline for Report:** 02/09/24

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Monitor 1

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/11/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Delivery of supported affordable housing at Lowfield Plot A

**Description:** This report will seek approval to develop a vacant plot of land at Lowfield Green for supported housing. The Executive will be asked to approve the development of supported housing at Lowfield Green.

**Wards Affected:** All Wards

**Report Writer:** Michael Jones,  
Sophie Round

**Deadline for Report:** 02/09/24

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Customer & Communities

**Contact Details:** Michael Jones, Head of Housing Delivery and Asset Management, Sophie Round

michael.jones@york.gov.uk, Sophie.Round@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** City of York Council is working with North Yorkshire Council, and Humber & North Yorkshire Integrated Care Board on an emerging strategic housing needs assessment which will incorporate the views of current supported living landlords, providers and residents and develop an analysis of future needs for accommodation with support. Consultees: Colleagues across housing services and the wider council, North Yorkshire Council, and the Humber and North Yorkshire Integrated Care Board.

**Consultees:**

**Background Documents:** Delivery of supported affordable housing at Lowfield Plot A

### Call-In

If this item is called-in, it will be considered by the 01/07/24

Corporate and Scrutiny Management Committee on: 01/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Developing a Special Educational Needs and Disabilities (SEND) Family Hub

**Description:** Purpose of Report: The report seeks approval to create a SEND Family Hub within one of our existing Family Hubs. We have identified that the Clifton Family Hub presents the greatest opportunity to deliver the SEND hub.

Developing a multi-agency hub of services to support children and young people with additional needs makes strategic and practical sense, primarily due to the benefits of integrated working. By bringing together professionals from education, health, and social care under one roof, the hub puts trust, relationships and seamless support at the heart of how we work together.

The Executive will be asked to: Approve plans to develop a SEND Family Hub within one of our existing Family Hub sites.

**Wards Affected:** All Wards

**Report Writer:** Martin Kelly

**Deadline for Report:** 02/09/24

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children's and Education

**Contact Details:** Martin Kelly, Corporate Director of Children's Services and Education

martin.kelly@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

### Making Representations:

**Process:** Co-Production will be at the heart of developing a SEND Family Hub. We have had initial conversations with key partners and forums representing families with SEND children and young people. The Parent Carer Forum has provided a letter of support outlining the reasons why they feel a SEND Family Hub is needed and the difference they hope this could make. A copy of the letter of support is provided in Annex B to the report.

**Consultees:**

- SEND Children, young people and their families
- Organisations working with and representing SEND children, young people and their families.



- Partner agencies including health, education and voluntary and community sector partners.

**Background Documents:** Developing a Special Educational Needs and Disabilities (SEND) Family Hub

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Enforcement Policy

**Description:** Purpose of the Report:

The report proposes a new enforcement policy ('the policy') for the council. It is intended to apply to almost all council services, therefore having a much wider scope than the various existing policies.

The policy sets out the general principles officers will apply to achieve compliance with the wide variety of legislation enforced. The policy also sets out instances where a firmer stance, including prosecution, may be considered more appropriate even in the first instance.

Executive will be asked to:

Adopt the policy in order to guide officers and ensure a consistent approach when enforcement activity is undertaken by the council.

The date for this item has been deferred from 18 July to 12 September 2024, this is an internal governance decision due to the General Election in July and a large number of papers being deferred from June's Executive.

**Wards Affected:** All Wards

**Report Writer:** Matthew Boxall      **Deadline for Report:** 02/09/24  
**Lead Member:** Executive Member for Environment and Climate Emergency  
**Lead Director:** Corporate Director of Place  
**Contact Details:** Matthew Boxall, Head of Public Protection

matthew.boxall@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Consultation process: On-line 12 week consultation ran in parallel with transport strategy consultation (closed 4 February 2024) Some specific targeting of businesses and other organisations likely to be impacted encouraging them to take part.

Presentations at York Access Forum, York Tourism Advisory Board.

Consultees: Public, Businesses (and business representatives), Enforcement Partners including police and other emergency services. A full list of organisations specifically contacted and encourage to participate contained in the report.  
There were 168 responses in total to the public consultation.

**Consultees:**

**Background Documents:** Enforcement Policy

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

30/09/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & Performance Monitor 1

**Description:** Purpose of Report: To present details of the overall finance and performance position.

**Wards Affected:** Members will be asked to note the report.  
All Wards

**Report Writer:** Ian Cunningham, **Deadline for Report:** 02/09/24  
Debbie Mitchell

**Lead Member:** Executive Member for Finance, Performance, Major Projects,  
Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell,  
Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & Performance Monitor 1

### Call-In

If this item is called-in, it will be considered by the **04/11/24**  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Lord Mayoralty Points Allocation

**Description:** Purpose of Report: To invite the Executive to consider a request to reinstate unspent points foregone in respect of a previous Lord Mayoralty allocation in 2019/2020, and to consequently amend the forthcoming Lord Mayoralty allocations accordingly, to take effect for the forthcoming municipal year, 2025/2026.

Executive will be asked: To consider the reallocation of unspent points to the Conservative Group from the 2019/2020 nomination to the current points calculation, such reinstatement to take effect for the 2025/2026 municipal year.

**Wards Affected:** All Wards

**Report Writer:** Bryn Roberts

**Deadline for Report:** 02/09/24

**Lead Member:** Leader of the Council and Executive Member for Policy, Strategy and Partnerships

**Lead Director:** Director of Governance

**Contact Details:** Bryn Roberts, Director of Governance (Monitoring Officer)

bryn.roberts@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

### Making Representations:

**Process:** Consultation has been undertaken with the leaders of the three political Groups of the Council.

### Consultees:

**Background Documents:** Lord Mayoralty Points Allocation

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Medium Term Financial Strategy Update

**Description:** Purpose of Report: To provide an update to the Medium Term Financial Strategy along with an outline of the 2025/26 budget process. The report also informs Executive of the key risks and challenges, along with an overview of the main assumptions used.

The Executive will be asked to: Agree the updated Medium Term Financial Strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 29/08/24

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Medium Term Financial Strategy Update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Prioritisation of Supplementary Planning Documents

**Description:** Purpose of report: The list of SPDs to produce to support the plan was agreed at Executive in January 2023. This report seeks agreement on their prioritisation and timescales for production and to agree any new SPDs and/or guidance subsequently identified as a priority, and where resources allow.

The Executive will be asked to:

- Agree the list of prioritised SPDs
- Agree to additional SPDs and/or guidance production, where subsequently identified as a priority and where resources allow.

This item had been postponed to the Executive meeting on 18 July 2024, and has subsequently been postponed to the Executive meeting on 12 September 2024 due to the impact of the pre-election period.

**Wards Affected:** All Wards

**Report Writer:** Alison Cooke

**Deadline for Report:** 02/09/24

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Corporate Director of Place

**Contact Details:** Alison Cooke, Head of Strategic Planning Policy

Alison.Cooke2@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

### Making Representations:

**Process:** The preparation of SPDs is subject to the statutory legislation. Consultation will be undertaken in accordance with the Town and Country Planning regulations and the Council's Statement of Community Involvement. An individual consultation strategy will be developed for each SPD to ensure this is appropriately targeted. The draft documents will be subject to a further Executive decision to consider the detail and publish for consultation purposes.

**Consultees:** Consultation will be in accordance with our Statement of Community Involvement. Consultees will be determined using our Planning Policy contact database and targeted to relevant groups, where applicable, and set out in a consultation strategy.

**Background Documents:** Prioritisation of Supplementary Planning Documents  
Prioritisation of Supplementary Planning Documents

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Recommissioning of Advocacy Hub Services in York

**Description:** Purpose of Report: Local authorities have a statutory duty under the Care Act 2014, Mental Capacity Act 2005, the Health and Social Care Act 2012 and the Mental Health Act 2007 to provide statutory advocacy services. The Advocacy service is funded by the Local Authority and partly by Humber and North Yorkshire Integrated Care Board (ICB).

The purpose of this report is to seek approval from the executive to go out to the market and commence a competitive tender process to re-procure Advocacy Hub service York. This will enable CYC to go through a process that is fair, open, and transparent, and will ensure CYC secures value for money and the best outcomes for our customers.

The Hub offers a single referral point, holistic and coherent service pathway which meets all statutory advocacy requirements and a range of lower-level non-statutory interventions and materials which will impact on demand levels.

Members will be asked to: Approve the procurement of the new Contract for the Advocacy Hub Service.

**Wards Affected:** All Wards

**Report Writer:** Edward Njuguna

**Deadline for Report:** 29/08/24

**Lead Member:** Executive Member for Health, Wellbeing and Adult Social Care

**Lead Director:** Corporate Director of Adult Services & Integration

**Contact Details:** Edward Njuguna

edward.njuguna@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

### Making Representations:

**Process:** York Advocacy Hub survey will be conducted to get views from customers who use advocacy services, and those who might need to in the future (and their families and carers). This will give commissioning a better understanding of what advocacy support people need and what needs to improve.

The survey will be open for 6 weeks from 15th July 2024 to 18th August 2024.

**Consultees:**

- York Advocacy Hub-Mind
- Brainkind
- York and Scarborough Teaching Hospitals
- NHS Humber and North Yorkshire Integrated Care Board
- Tees Esk Wear Valleys NHS FT
- Clifton House, Stockton Hall and Mill lodge
- Age UK
- Healthwatch
- Patient Advice & Liaison Service (PALS)
- Care homes
- York Medical Group
- Independent Care Group
- York People First
- Disability Advocacy in York
- York Disability Rights Forum
- City of York Council (CYC) Access Team
- CYC pathway to recovery Team
- CYC Housing, Benefits, and client's affairs team
- CYC DoLS Team
- CYC Children's Social Care
- CYC Mental Health Social Workers/AMPH's
- CYC Adult Safeguarding
- Local food banks
- OCAY
- McKenzie Friend Scheme York
- Supported Living customers in York
- Social Prescribers
- Voiceability
- York Older People's Assembly
- Age Friendly York Older Citizens Group
- Dementia Strategy Group
- Carers Groups/Forums
- York CVS
- North Yorkshire Police

**Background Documents:** EIA - Advocacy Service  
Recommissioning of Advocacy Hub Services in York

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Safer York Partnership Community Safety Strategy

**Description:** Purpose of the Report: The strategy has been approved by Safer York Partnership (Statutory CSP For York). The Council, has a statutory duty under Section 17 of the Crime and Disorder Act 1998 to work in partnership to deliver a strategy to reduce crime and anti-social behaviour in York.

The Executive are asked to note the content of the Strategy and to commit to ensuring that City of York Council will continue to support its delivery through the work of services contributing to each of the Strategic Priorities outlined within the Strategy.

The date for this item has been deferred from 18 July to 12 September 2024, this is an internal governance decision due to the General Election in July and a large number of papers being deferred from June's Executive.

**Wards Affected:** All Wards

**Report Writer:** Jane Mowat

**Deadline for Report:** 02/09/24

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Corporate Director of Place

**Contact Details:** Jane Mowat, Head of Community Safety

jane.mowat@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:**

**Process:** Statutory Partners as named in the Strategy

**Consultees:**

**Background Documents:** Safer York Partnership Community Safety Strategy

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

30/09/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Quarter 1 Prudential Indicators

**Description:** Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 02/09/24  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Quarter 1 Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the      04/11/24  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Meeting Date:** 19/09/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Application for Community Right to Bid under the Localism Act 2011

**Description:** Purpose of Report: Presents applications to list the Golden Ball Public House, Blue Bell Public House and Hurst Hall Community Centre, Strensall, as assets of community value.

The Executive Member will be asked to: Make a decision on whether the above properties should be added to the list of assets of community value.

**Wards Affected:** Guildhall Ward; Micklegate Ward; Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** By correspondence.

**Consultees:** Property owners and occupiers.

### Background Documents:

#### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Meeting Date:** 19/09/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Welfare Benefits and Financial Inclusion Outturn Report 2023/24

**Description:** Purpose of Report: This report provides detailed information on the welfare benefit and financial inclusion work undertaken across 2023/24 and the outlook for 2024/25.

The Executive Member will be asked to note the work undertaken to support residents.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:**

Director of Customer & Communities

**Contact Details:**

David Walker, Head of Customer and Exchequer Services

david.walker@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

This is an outturn report on work across the 2023/24 year. Any individual initiatives will each have had their own consultation process through the approval process.

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/06/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Economy and Culture

**Meeting Date:** 24/09/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Acomb Front Street – Phase 2 Design and Costings

**Description:** Purpose of the Report:  
In October 2023, Executive agreed that £570,000 of UK Shared Prosperity Fund monies (UKSPF) be allocated to the development and implementation of the Acomb Front Street Phase 2 Project, including further engagement with residents and businesses.  
In February 2024, the Executive Member for Economy & Transport approved the content of a programme of open public engagement, to seek feedback on costed designs and ideas for the Phase 2 scheme.  
In July 2024, Executive will be provided with feedback from the public engagement exercise and recommended to approve the high level principles and practical next steps for the project, alongside agreeing that a public decision on the final scheme design and costings will be delegated to the Executive Member for Economy & Culture.  
Subject to the necessary delegation approvals at the July Executive meeting, the purpose of this report will be to recommend the final costed designs for Acomb Phase 2 and seek the necessary approvals from the Executive Member to proceed with implementation of the scheme.

Executive will be asked to

- Approve the implementation of the final costed scheme design for Acomb Front Street Phase 2

**Wards Affected:** Acomb Ward; Holgate Ward; Westfield Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Deputy Leader of the Council and Executive Member for Economy and Culture

**Lead Director:** Corporate Director of Place

**Contact Details:** Kathryn Daly

kathryn.daly@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The Acomb Front Street Phase 2 public engagement commenced on 26 February 2024 and ran to 24 March 2024. The purpose of the open public engagement work was to test the ideas set out in the Phase 2 project scope and determine the community priorities in the context of the cost and desirability. Learnings from the previous community consultation (Future of Acomb Front Street Study 2021) and community petition July 2023 were also carried forward.

The public engagement sought feedback on :-

- enhancing the area through better placemaking, creating a more people friendly space and reducing the number of bollards
- creating a more accessible destination, with wider, more generous pedestrian crossing points, new accessible toilet facilities and improved blue badge parking
- extending the benefits beyond the high street to better connect local amenities
- longer-term aspirations, including but not limited to looking how to reduce the vehicle dominance in Front Street or the adoption of private frontages

An accessible mix of engagement methods were used to allow for the greatest reach into the community, including in person public meetings/drop-in events, stakeholder meetings and online survey, plus paper-based format.

The community response was tremendous and generated 900 completed surveys, and more than 5,000 comments to be analysed.

The Executive report in July 2024 included a detailed summary of the engagement feedback received to inform the high level principles and next steps for the project.

**Consultees:****Background Documents:****Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/07/24



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 10/10/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Youth Justice Service Plan

**Description:** Purpose of Report: The Youth Justice Service are required to produce and submit a plan to the Youth Justice Board on an annual basis. The purpose of the plan is to outline work completed over the previous year, whilst also considering planning for the following year. The plan is created with oversight from the Youth Justice Service Management Board.

The Executive will be asked to: Note that the Youth Justice Service wish to ensure that members are aware of the plans for the service and agree to the submission.

**Wards Affected:** All Wards

**Report Writer:** Martin Kelly

**Deadline for Report:** 30/09/24

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children's and Education

**Contact Details:** Martin Kelly, Corporate Director of Children's Services and Education

martin.kelly@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** York Youth Justice Service Plan

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Monitor 2

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 04/11/24

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Monitor 2

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & performance Monitor 2

**Description:** Purpose of Report: To present details of the overall finance and performance position.

**Wards Affected:** Members will be asked to note the report.  
All Wards

**Report Writer:** Ian Cunningham, **Deadline for Report:** 04/11/24  
Debbie Mitchell

**Lead Member:** Executive Member for Finance, Performance, Major Projects,  
Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell,  
Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance Monitor 2

### Call-In

If this item is called-in, it will be considered by the **02/12/24**  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury management 2024/25 mid-year review & Q2 prudential indicators

**Description:** Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 04/11/24

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury management 2024/25 mid-year review & Q2 prudential indicators

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Meeting Date:** 21/11/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 14 New Lane: Proposal to incorporate the land back into West Bank Park, Acomb

**Description:** Purpose of Report: 14 New Lane was until the 1980's the West Bank Park parkkeepers' accommodation. In the early 1990's the current boundary fence was erected reinforcing its separation from rest of park.

During the 1990s and 2000's it was used by Housing Association tenants. After which the property was unoccupied until 2016 when a major fire seriously damaged the building resulting in its partial demolition.

Following the fire, a payment was received from the council insurers which has been used to fund site safety and clearance. Demolition should be completed later this summer.

The report will seek approval to incorporate the land upon which 14 New Lane stood into West Bank Park following final site clearance and allocate any remaining insurance budget to projects within West Bank Park such as improving the toilets, creating a fully accessible toilet, and/or improving play equipment.

The Executive Member will be asked to:

- i. Incorporate the land upon which 14 New Lane stood into West Bank Park.
- ii. Allocate any remaining insurance budgets to projects within West Bank Park.

Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion in consultation with Executive Members for Environment and Climate Emergency will make the decision.

**Wards Affected:** Holgate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:**

Director of Transport, Environment and Planning

**Contact Details:**

Dave Meigh

dave.meigh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Written submission

**Consultees:** Ward Members  
Council departments  
Friends of West Bank Park

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

30/09/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & performance Monitor 3

**Description:** Purpose of Report: To present details of the overall finance and performance position.

Members will be asked to note the report.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell

**Deadline for Report:** 03/02/25

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell, Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Monitor 3

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Quarter 3 Prudential Indicators

**Description:** Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Quarter 3 Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Budget 2025/26 to 2029/30

**Description:** Purpose of Report: To present the capital programme, including detailed scheme proposals.

Members will be asked to recommend the proposals to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Budget 2025/26 to 2029/30

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Strategy Statement 2025/26 - 2029/30

**Description:** Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

Members will be asked to: Recommend the strategy to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Strategy Statement 2025/26 - 2029/30

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Financial Strategy 2025/26

**Description:** Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

Members will be asked to: Recommend the proposals to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Financial Strategy 2025/26

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital & Investment Strategy

**Description:** Purpose of Report: To set out a framework for all aspects of the council's capital and investment expenditure including prioritisation, planning, funding and monitoring.

Members will be asked to: Recommend the strategy to full council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital & Investment Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25